



Community Program Agreement Series or Single Program

Project (Working) Title: _____
Description (continue on reverse): _____
Production Date(s): _____
Facilities Requested: [] Studio. [] Editing. [] Portable (specify): _____
Approx. Length of Program: ___00:28. ___00:58. Other: _____. Replay End Date (if time-sensitive): _____
Program Schedule Request (Day/Time)(optional): _____. Format: _____ Recorded. _____ Live.
<p>ALL PRODUCTIONS: I have read the Operating Rules and Procedures and attest that the production will not be in violation of those conditions. I also understand that I take full responsibility for the content of the production. Any additional equipment use beyond the parameters set in the above - described requires a separate Program Agreement.</p> <p>For Single Program: If not completed within the timeframe I will review the project briefly with the Station Manager for an extension of use of the equipment. If after the period of extension the project is not ready for programming, the Station Manager at his discretion may revoke future use of equipment privileges for this project. The producer has the right to appeal to the CTSB Board of Directors for review of any decision to revoke the use of equipment.</p> <p>For Series Program: The producer is expected to submit a program to fill each time slot in the period specified by this agreement, whether it is a live or taped episode of the series program. The producer must notify the Station Manager of the Programming Coordinator in a timely fashion of any changes in this regard, (i.e., "no studio production" or "use replay this week"). If two installments pass without instruction from the producer, this agreement is terminated, and CTSB staff has the right to pre-empt future episodes, award the time slot to another producer, and/or revoke the use of equipment privileges for this project. The producer has the right to appeal to the CTSB Board of Directors for review of any decision to revoke air time or use of equipment.</p> <p>In consultation with the Station Manager, use of the CTSB Facility for the production of the above project will be for _____ days/weeks/months (circle one) from the date of this agreement. If applicable, this agreement must be renewed after _____ (date). It is the producer's sole responsibility to renew this agreement. The producer understands that no program schedule time slot is "owned" by any access user.</p> <p>I, the below signed, agree to indemnify and hold harmless both CTSB and Charter Communications (Spectrum) against any claims arising out of any program or program material produced and/or cablecast including but not limited to claims in the nature of libel, slander, invasion of privacy or publicity rights, non-compliance with applicable laws, license fees and unauthorized use of copyrighted material.</p> <p>I agree not to purchase and/or cablecast any programming for air on the access channel from which any party derives revenue, and programming, the purpose of which is to conduct trade or commerce. (This stipulation does not include programming supported by underwriting grants or contributions of any kind, or programming supportive of CTSB Corporation.)</p>
STAFF ENTRY ONLY: The scheduled AIR-TIME SLOT will be _____ (day/date) and will continue weekly / twice monthly / monthly (circle one) for a total of _____ weeks / months (circle one).

"I understand and agree to the terms and conditions of the above agreement."

Producer Signature Initialize for DVD distribution [____]. Initialize for Internet [____]. _____
Date

Producer Printed Name Organization

Address

City State Zip Phone Number Email

CTSB Signature Printed Name